

**IDAHO BOARD OF COSMETOLOGY**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Minutes of 9/4/2012**

**BOARD MEMBERS PRESENT:** Mary Lambert - Chair  
Bonnie D. Sermon  
Linda Swope  
Debra J Hummel  
Merrilyn Cleland

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Maurie Ellsworth, Legal Counsel  
Kim Aksamit, Technical Records Specialist I  
John Kersey, Supervising Investigator

**OTHERS PRESENT:** Kurt Foote, Oliver Finley Academy

The meeting was called to order at 8:00 AM MDT by Mary Lambert.

**NEW BUSINESS**

**EXECUTIVE SESSION**

A motion was made by Ms. Cleland to go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Sermon. The vote was: Ms. Lambert, aye; Ms. Cleland, aye; Ms. Hummel, aye; Ms. Swope, aye; and Ms. Sermon, aye. Motion carried.

A motion was made by Ms. Sermon to come out of executive session. It was seconded by Ms. Hummel. The vote was: Ms. Lambert, aye; Ms. Hummel, aye; Ms. Cleland, aye; Ms. Swope, aye; and Ms. Sermon, aye. Motion carried.

**APPLICATIONS**

A motion was made by Ms. Hummel to accept the application for Latoya Atkins, and Jessica Collins, and issue them a license. Seconded by Ms. Swope, motion carried.

A motion was made by Ms. Hummel to accept the application for Holly Lane and issue her a license once she has taken and passed the examination. Seconded by Ms. Swope, motion carried.

A motion was made by Ms. Hummel to hold the application for applicant 901122397 pending and request the applicant to provide a detailed breakdown of the curriculum of training. If the applicant cannot provide the requested information then they will need to obtain training in a school of cosmetology. Seconded by Ms. Swope, motion carried.

A motion was made by Ms. Cleland to approve the application for applicant 901027467 pending the corrections to the curriculum with adding massage and manipulation, corrections to the student handbook which include correcting the Bureau address, and the school address. An inspection will also need to be conducted prior to opening and issuing a license. Seconded by Ms. Hummel, motion carried.

## **ADJOURNMENT**

A motion was made by Ms. Swope to adjourn the meeting at 9:19 am MDT. Seconded by Ms. Hummel, motion carried.

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Mary Lambert, Chair

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Bonnie D. Sermon

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Linda Swope

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Debra J Hummel

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Merrilyn Cleland

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Tana Cory, Bureau Chief